

Equestrian Trails School Advisory Council (SAC) Minutes

Meeting Date: August 28, 2020

1. **Meeting Call to Order:** Ms. Elizabeth Richards, Equestrian Trails SAC Chairperson, called the meeting to order at 3:00 p.m. through a virtual meeting.
2. **Welcome and Introductions:** Ms. Richard welcomed everyone to the meeting and introduced the SAC Team: Michele Johnson - Principal, Barbara Mourad - Co-Chairperson, Connie Sterling - Records, and Kathy Frizzell - Minutes.
3. **Adoption of Agenda:** Motion to adopt the Agenda was made by Honeycutt and seconded by Kramer.
4. **Public Comments on Specific Agenda Items:** None.
5. **General Information about SAC and Responsibilities of Members:** Ms. Richards stated that we follow the School Advisory Council General Information Guide, the Sunshine State Law, and Robert's Rules of Order.
6. **New Business:** Ms. Richards explained the membership selection information. Members need to attend at least six (6) of the eight (8) meetings. Voting requires a quorum (50% +1). All members must complete Form 1710 - School Advisory Council Membership Report, and add their name and email to the virtual sign-in sheet. This information can be found on the school web page under "School Information."
7. **Leadership Report:**
 - a. Ms. Johnson informed that the school has been preparing for the start of virtual school, as well as preparing the school classrooms for the return to brick and mortar.
 - b. The School Improvement Plan is due September 18, 2020. The data used will be the FSA from the previous school year (2019).
 - c. We are to hold live SAC meetings after September, 2020.
 - d. Parents will be receiving another survey next week to state whether their student(s) will remain in virtual learning or come back to brick and mortar.
8. **Questions or Comments:** None.

9. **Closing Remarks:** Ms. Richards reminded attendees to fill out Form 1710.

10. **Future Meeting Date:** Ms. Johnson stated that our School Improvement Plan needs to be submitted by September 18th and that she would need a few days to finalize it after our meeting. It was decided that we would have our next meeting on Wednesday, September 16, 2020, at 3:00 p.m., in Room 204 at Equestrian Trails Elementary.

11. **Adjournment:** The meeting was adjourned at 3:22 p.m.